**LaQuandis Hutchins**

**Chicago,IL**

[**hutchinslaquandis89@gmail.com**](mailto:hutchinslaquandis89@gmail.com)

**7084070720**

**EDUCATION**

**Associate Degree in HVAC** Coyne CollegeChicago,IL November 2012

# Diploma

Coyne College ChicagoIL March 2011

**WORK EXPERIENCE**

**Maintenance Technician**

**CityView Multicare Center Cicero,IL July 2016 to Present**

Maintenance

* Perform routine preventative maintenance to ensure that building mechanical equipment is run smoothly, building systems operate efficiently, and maintenance and upkeep of the physical building.
* Use tools ranging from common hand and power tools, such as hammers, hoists, saws, drills and wrenches to precision measuring instruments and electrical &amp; electronic testing devices. etc

# Forklift/Shift Lead

**IFCO Systems Bolingbrook,IL**

**June 2015 to August 2016**

* Unloaded inbound shipments safely and moved product to preferred storage locations.
* Efficiently stacked and stored merchandise in appropriate areas.
* Perform preventative maintenance to ensure mechanical equipment is run smoothly.
* Inspect, operate or test machinery or equipment to diagnose malfunctions.
* Observe display screens, control panels, equipment and merchandise entering or exiting process to determine if equipment is operating properly.

**Maintenance Technician**

**Angelica Textile Services Chicag,IL**

**May 2013 to June 2015**

Installation, Maintenance &amp; Repair:

* Inspect, operate, or test machinery or equipment to diagnose malfunctions.
* Adjust equipment controls to maintain specified heat, tension, and speed.
* Observe display screens, control panels, equipment and clothing entering and exiting process to determine if equipment is operating properly and correctly.
* Use tools ranging from common hand tools to power tools.

# Building Maintenance Technician

**RJB Properties, Inc - Orland Park,IL**

**February 2012 to June 2013**

* Perform routine preventative maintenance to ensure that building mechanical equipment is run smoothly, building systems operate efficiently, and maintenance and upkeep of the physical condition of the building
* Clean building floors by sweeping, mopping, scrubbing, or vacuuming, As well as stripping, sealing, finish, and polishing floors.
* Follow procedures for the use of chemical cleaners and power equipment to prevent damage to floors and fixtures
* Use tools ranging from common hand and power tools.

# Dietary Aide

**Cedar Pointe & Rehab-Nursing Center Cicero, IL**

**August 2007 to December 2010**

* Cooking
* Food preparation and service
* Client services

# Crew Member

**Popeye's Chicken Chicago,IL**

**April 2004 to March 2007**

* Cooking
* Cash handling
* Custodial

# Maintenance/Tutor

**Chicago Public Schools - Chicago,IL**

**2003 to 2003**

Summer Employment)

Tutor/Maintenance: Tutor mentally challenged children in math, reading, writing, and spelling &amp; Stripped, mopped and waxed floors

**SKILLS**

Customer service (3 years), Forklift (4 years), Maintenance (7 years), RECEPTIONIST (1 year)

**CERTIFICATIONS/LICENSES**

# Forklift Certified

June 2017 to July 2019

**ADDITIONAL INFORMATION**

**Summary of Skills:**

* Enthusiastic, self-starter with the ability to work in a team environment or independently.
* Exceptional analytical and problem solving abilities, strong communication skills
* Nine years of experience providing exceptional customer service to the general public
* Skilled in trouble shooting and maintenance of various types of equipment
* Excellent quality control and attention to detail
* Knowledge of applied Thermodynamics, refrigeration, duct systems and basic building automation systems
* Commercial and residential central units, forced air and oil furnaces, hydronic and steam boilers, electric heating systems and controls, and domestic refrigerators, freezers, and walk-in coolers
* Electrical experience
* Brazing, soldering and welding experience
* Licensed Forklift Operator
* Drywall installation, Painting &amp; trimming, Carpentry &amp; Plumbing, &amp; Locksmith Experience